

<b>Center Name:</b> Early Learning Preschool		<b>Address:</b> 2704 Southern Blvd. Suite 10 Rio Rancho, NM 87124			<b>Phone:</b> (505)892-5105		
<b>License Number:</b> 94648	<b>Issue Date:</b> 12/4/2016	<b>Expiration Date:</b> 12/3/2017	<b>Type:</b> 4 Star Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	40	Under Age 2:	0	Night Care:	0	Playground:	25
		Over 2:	36	Under 2:	0		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	08:30 AM	08:30 AM	08:30 AM	08:30 AM	08:30 AM	Closed	Closed
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM		
<b># of Classrooms:</b> 2	<b>Purpose:</b> Annual		<b>Date:</b> 10/16/2017		<b>Time:</b> 09:30 AM		
<b>Comments</b>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Compliance
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance

<b>Center Name:</b> Early Learning Preschool	<b>License Number:</b> 94648	<b>Date:</b> 10/16/2017
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**Administrative Requirements**

**Deficiencies**

Of the 11 children's records reviewed, 7 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

**Regulation:** 8.16.2.22E(1)(d)

**Corrective Action Plan**

The first attendance date will be added and the center will review all children's records to ensure complete information is on file.

**Date to be Completed:** 11/16/2017

**Deficiencies**

Of the 11 children's records reviewed, 3 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

**Regulation:** 8.16.2.22E(2)(b)

**Corrective Action Plan**

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

**Date to be Completed:** 11/16/2017

<b>8.16.2.22 F PERSONNEL RECORDS</b>	Compliance
<b>8.16.2.22 G PERSONNEL HANDBOOK</b>	Compliance

**Personnel & Staffing**

<b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>	Compliance
<b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b> <b><u>Deficiencies</u></b> Educators did not complete the following training within 3-months: Health and Safety Training <b>Regulation:</b> 8.16.2.23B(2)(b)  <b><u>Corrective Action Plan</u></b> All educators, regardless of the number of hours per week, will complete the above listed training.  The following staff members need to complete the required training: One educator will complete Health & Safety <b>Date to be Completed:</b> 11/16/2017	Non-compliance

<b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>	Compliance
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**Services & Care of Children**

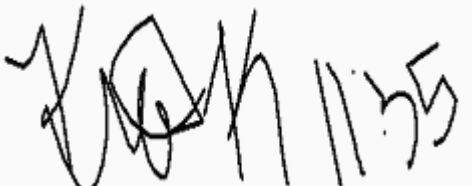
<b>8.16.2.24 A GUIDANCE</b>	Compliance
<b>8.16.2.24 B NAPS OR REST PERIOD</b>	N/A
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>	N/A
<b>8.16.2.24 D DIAPERING AND TOILETING</b>	Compliance
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>	Compliance
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>	N/A

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<b>Services &amp; Care of Children</b>		
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS <b>Deficiencies</b> The weekly playground equipment inspections are not documented correctly. Checklist not initialed <b>Regulation:</b> 8.16.2.24J(4) <b>Corrective Action Plan</b> The facility will document their weekly playground inspections. <b>Date to be Completed:</b> 11/16/2017		Non-compliance
8.16.2.24 K SWIMMING, WADING AND WATER		Not Inspected
8.16.2.24 L FIELD TRIPS		Not Inspected
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS <b>Deficiencies</b> The center's first aid kit does not contain Soap. (West classroom) <b>Regulation:</b> 8.16.2.26B(2) <b>Corrective Action Plan</b> Missing items will be added to the first-aid kit; staff will be reminded to replace any item used. <b>Date to be Completed:</b> 11/16/2017 <b>Deficiencies</b> The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). One educator hired more than 90 days needs CPR/FA <b>Regulation:</b> 8.16.2.26B(1) <b>Corrective Action Plan</b> All educators must be certified in first aid and cardiopulmonary resuscitation (CPR). <b>Date to be Completed:</b> 11/16/2017		Non-compliance
8.16.2.26 C MEDICATION		Non-compliance

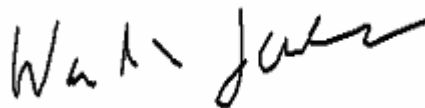
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<b>Health &amp; Safety Requirements</b>		
<p><b><u>Deficiencies</u></b> An expired medication was administered. Center had expired Benadryl 7/2017. <b>Regulation:</b> 8.16.2.26C(5)</p> <p><b><u>Corrective Action Plan</u></b> The center will not administer expired medication. <b>Date to be Completed:</b> 11/16/2017</p>		
<b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>	Compliance	
<b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b>	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b>	Compliance	
<b>8.16.2.29 B PEST CONTROL</b>	Compliance	
<b>8.16.2.29 C MECHANICAL SYSTEMS</b>	Compliance	
<b>8.16.2.29 D WATER AND WASTE</b>	Compliance	
<p><b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b></p> <p><b><u>Deficiencies</u></b> The center does not have emergency lighting that turns on automatically when electrical service is disrupted. West room emergency lights were not operable. <b>Regulation:</b> 8.16.2.29E(2)</p> <p><b><u>Corrective Action Plan</u></b> Emergency lighting will be installed. <b>Date to be Completed:</b> 11/16/2017</p>	Non-compliance	
<p><b>8.16.2.29 F EXITS AND WINDOWS</b></p> <p><b><u>Deficiencies</u></b> Exit ways are obstructed and do not permit free egress from inside the center to the outside in the 4 yr. old west room room(s). Center has three remote exits to the outside, one door is sealed and blocked with furniture. <b>Regulation:</b> 8.16.2.29F(3)</p> <p><b><u>Corrective Action Plan</u></b> Exit ways will be kept free from obstruction at all times. <b>Date to be Completed:</b> 11/16/2017</p>	Non-compliance	
<b>8.16.2.29 G TOILET AND BATHING FACILITIES</b>	Compliance	
<p><b>8.16.2.29 H SAFETY COMPLIANCE</b></p> <p><b><u>Deficiencies</u></b> The center's fire extinguisher is not inspected yearly; tagged with the date of inspection. (Tag expired 5/2016 for extinguisher in the east classroom) <b>Regulation:</b> 8.16.2.29H(3)(k)</p> <p><b><u>Corrective Action Plan</u></b> Equipment will be maintained and inspected yearly. <b>Date to be Completed:</b> 11/16/2017</p>	Non-compliance	
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>	Compliance	
<b>8.16.2.29 J PETS</b>	Compliance	

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**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



10/16/2017



10/16/2017

Surveyor: Kia Kennedy	Date: 10/16/2017	Facility Rep: Wanda Jackson	Date: 10/16/2017
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